

Gradebook Grid View

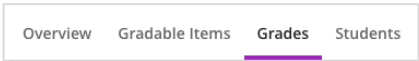
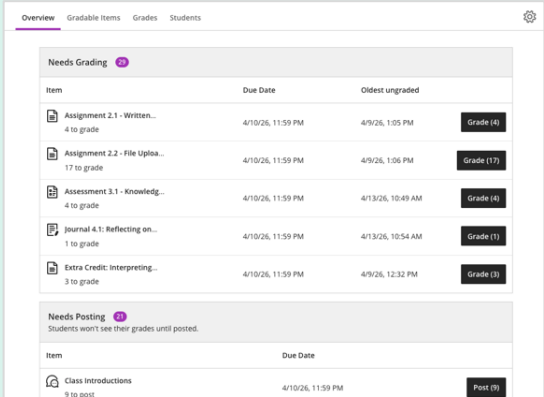
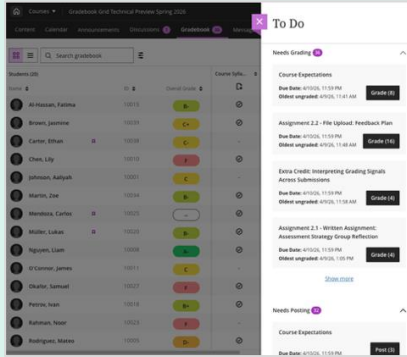
What's Changing — Side-by-Side Guide

Launching August 6, 2026



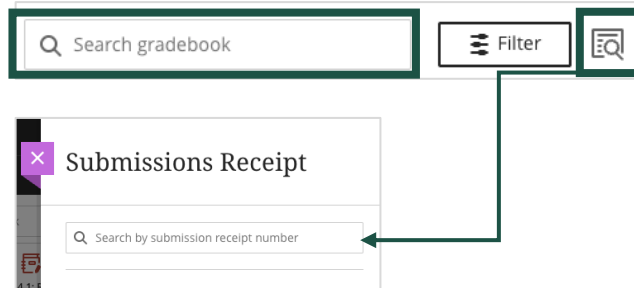
This guide helps faculty and instructional staff understand what has changed in the new Gradebook Grid View. Everything in this guide applies to the Grid View specifically. The List View (Gradable Items) is unchanged.

1. Navigation & Layout

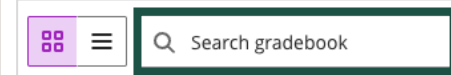
Feature	Current Gradebook [pre-August 6, 2026]	New Gradebook Grid View [post August 6, 2026]
Views & tabs	Four tabs: Overview, Gradable Items, Grades, Students 	Two views: Grid View and List View (toggle buttons) Students tab is removed from Grid View: click a student's name to see details 
To Do / Overview	'Overview' tab — opens a full-page view, losing gradebook context 	'To Do' button (top right) — opens as a panel over the gradebook so you keep your context Shows Needs Grading, Needs Posting items, same as before; each section can be collapsed 

Search

Two separate searches: gradebook search + submission receipt search (opens in a panel)



Single unified search bar combining both functions



Student rows

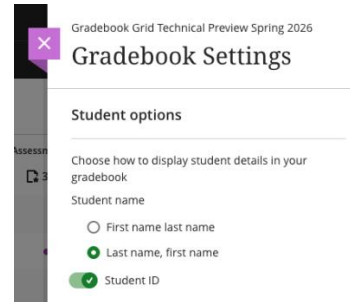
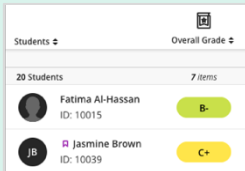
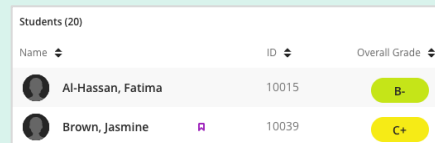
Taller rows, fewer students visible on screen

Checkerboard shading, unclear meaning

Optimized row height — more students visible without scrolling

Zebra-striped rows improve readability

2. Student Display & Name Options

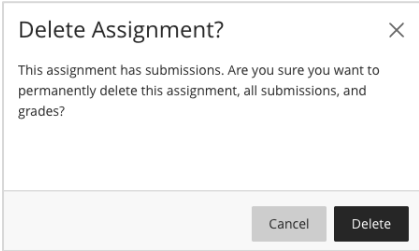
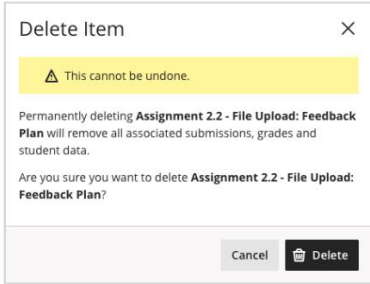
Feature	Current Gradebook	New Gradebook Grid View
Name order	One option: First Name Last Name only	Choose: First Name Last Name or Last Name, First Name (in Gradebook Settings → Student Options) 
Student ID	Shown beneath name — cannot be hidden or sorted 	Toggle Student ID column on or off ID now appears in its own sortable column 
Accommodation flag	Small flag next to student name, next to ID — easy to miss	Flag moved to the right of the name column — more visible
Sorting	Sort by name only	Sort by student name, student ID, overall grade, or any gradebook column

3. Gradebook Filter

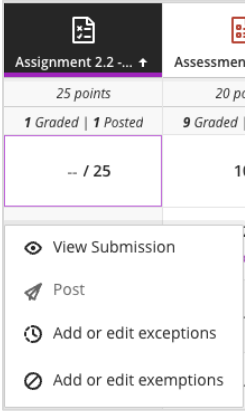
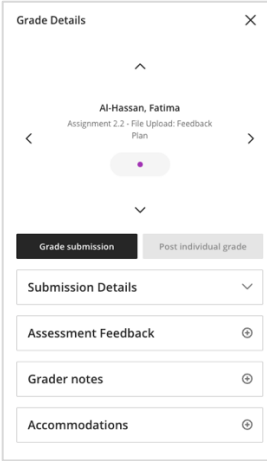
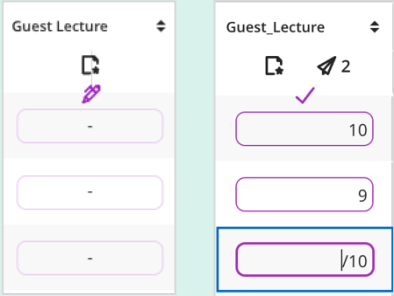
Feature	Current Gradebook	New Gradebook Grid View
Filter behavior	Filter opens in a side panel Must click back to the list to select each item individually	Filter opens in a modal Dropdown stays open — select multiple items at once without re-clicking
Filter options	Filter by Students, Groups, Categories, Types, or Items	Same options, improved usability

4. Column Headers & Assessment Details

Feature	Current Gradebook	New Gradebook Grid View
Column menu	Click column header to open a drop-down menu Go in and out of actions one at a time (ping-pong effect) ✉ Send Reminder 👁 View Submissions 📄 Download Results 📄 Download Submissions 📄 Download rubric report 📊 Statistics 🗑 Delete	Click column name to open Assessment Details panel (stays open) Navigate between columns with left/right arrows without closing Assessment Details Assignment 2.2 - File Upload: Feedback Plan Grade (17) Post all grades Due date 4/19/26, 11:59 PM (CDT) Late submissions allowed Grade Points 25 max points Attempts: Grade latest Visibility Visible to students Category Assignment Attempts 1 Allowed Posting Manually post Due Date Rodriguez, Mateo Accommodations Time Limit Carter, Ethan Accommodations Item Exceptions None Item Exemptions None Delete Item
What displays	Assessment name only Had to open settings to view details	Due date, category, max points, grading method, attempts, # submitted, exceptions, accommodations — no extra clicks required

Actions available	View submissions, Download results, View statistics, Send reminder — each opened separately	Same actions, all accessible from the panel without losing context
Points possible	Displayed in the column header	Not displayed in header — visible in the Assessment Details panel by clicking the column name
Delete column	Delete option part of the rest of the menu; clicked often accidentally Minimal confirmation warning  A modal dialog titled "Delete Assignment?" with a close button (X). The text inside says: "This assignment has submissions. Are you sure you want to permanently delete this assignment, all submissions, and grades?". At the bottom are "Cancel" and "Delete" buttons.	Delete moved further down in the menu, shown in red Warning modal names the column being deleted and includes a caution banner Harder to delete accidentally  A modal dialog titled "Delete Item" with a close button (X). It features a yellow caution banner at the top that says "⚠ This cannot be undone." Below this, the text reads: "Permanently deleting Assignment 2.2 - File Upload: Feedback Plan will remove all associated submissions, grades and student data." followed by "Are you sure you want to delete Assignment 2.2 - File Upload: Feedback Plan?". At the bottom are "Cancel" and "Delete" buttons, with a trash can icon next to the Delete button.

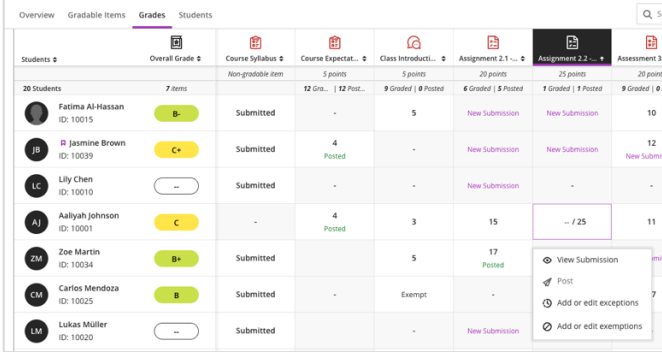
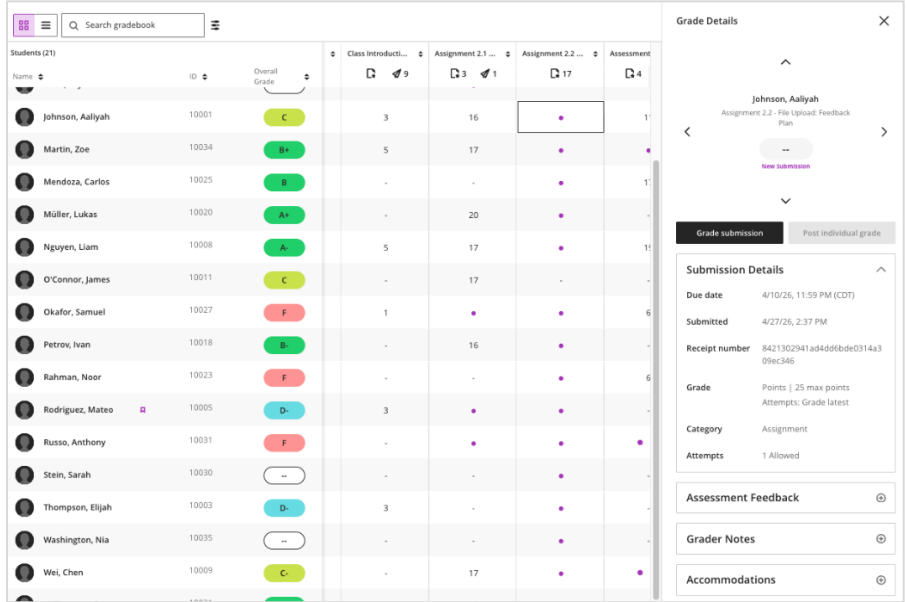
5. Grade Entry & The Grade Details Panel

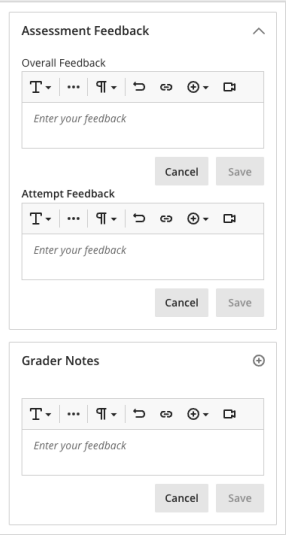
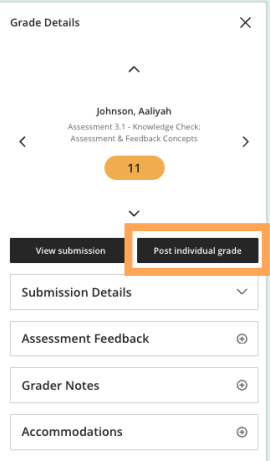
Feature	Current Gradebook	New Gradebook Grid View
Clicking a cell	Click cell → drop-down menu appears (obscures view while grading) 	Click cell → Grade Details panel opens on the right side (gradebook stays visible) 
Manual grade entry	Must click the cell for each student, press enter to move to next cell, grade cell menu remains open/obscures the cells beneath – easy to make mistakes	Hover near top of column → click the edit (pencil) icon → entire column enters edit mode Type grades directly into cells Press Enter to advance to next student; click the checkmark or press Esc to exit edit mode 

Keyboard navigation	Enter key advances to the next student in grid edit mode, but sometimes cell menus remain open and obscure cells	Enter key advances to next student Esc exits edit mode
What 'post' looks like	Posted labels in column header not actionable Green 'Posted' text visible below each posted grade in the grid	Actionable number indicator at top of column shows how many grades need posting → click to post Individual posting status visible in the Grade Details panel when you click a cell
Post all grades	Post from gradable items or flexible grading	Post from the column header (paper airplane icon), from flexible grading, or from To Do panel — multiple paths
Override grades	Click cell → options appeared — could override from grid and from flexible grading	Hover to top of column — click the pencil icon to enter edit mode → type directly into the cell Can still override from flexible grading

6. Grade Details Panel (New)

The Grade Details panel is one of the most significant additions. When you click on any cell in the gradebook, this panel opens on the right — keeping the grid visible while you work.

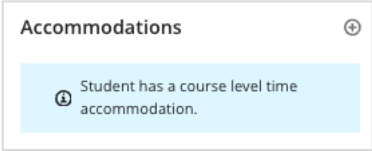
Feature	Current Gradebook	New Gradebook Grid View
From a cell click	Drop-down menu with limited, inconsistent options between cells Required many clicks to accomplish tasks 	Grade Details panel shows student name, gradebook column name, grade, posting status, submission details, feedback, grader notes, accommodation options — all in one place 
Assessment feedback	Had to navigate into flexible grading to add or edit feedback Once there, hard to check if feedback existed	View, add, or edit assessment feedback directly from the panel Feedback is synced with flexible grading — changes appear in both places

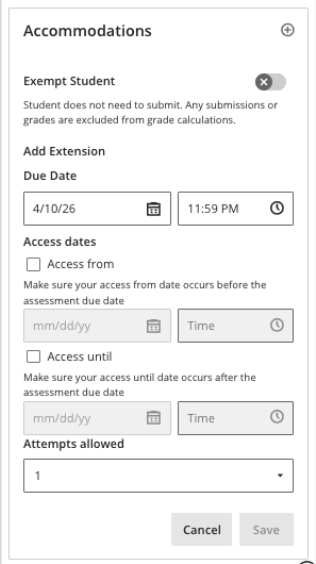
Overall Feedback and Grader Notes	Overall Feedback is an option, but only for certain columns There was no way to leave feedback unless there was a submission Attempt feedback only available in flexible grading Grader notes wasn't an option for all cells	Add / view assessment feedback (Overall Feedback and/or attempt feedback) from the Grade Details panel Add private grader notes from the Grade Details panel — no need to open the submission Note: grader notes are not visible to students 
Post individual grade	Required navigating to flexible grading	Post grade with a single click from within the Grade Details panel 

Unsubmitted students	Empty cell vs. a dash not always clear for submissions vs. non-submissions	Grade Details panel clarifies submission status, grade status, and whether a grade is posted
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7. Accommodations, Exceptions & Exemptions

Terminology change: In the new gradebook, ‘exceptions’ and ‘exemptions’ (assessment-level accommodations) are now grouped under a single ‘Accommodations’ section in the Grade Details panel. This section also includes a clear indication for students who have a course-level accommodation. The underlying features are the same — only the label has changed to reduce confusion.

Feature	Current Gradebook	New Gradebook Grid View
Course-level accommodations	Applied via the Roster or Student Grades page — no change to that process	No change — still applied via the Roster or Student Grades page If a student has a course accommodation, it’s now surfaced in the Grade Details panel so you don’t have to navigate away to check 

Exceptions (due dates, access, attempts)	Add/edit exceptions from within an assessment — multiple clicks required Some assessments had exceptions, others didn't — inconsistent	Add from the Grade Details panel: change due date, access dates, or attempts allowed Consistent — available across all graded items 
Exemptions	Add/edit exemptions from gradebook — could only exempt, not combine with other adjustments Exempt displays in the cell for students with exemptions	Exempt a student from the Grade Details panel alongside other assessment-level accommodations Exempt displays in the cell for students with exemptions
Terminology note	'Exceptions' and 'Exemptions' — two separate words/workflows	All grouped under 'Accommodations' in the Grade Details panel Course-level accommodations are unchanged

8. What Hasn't Changed

No configuration is required. The new Grid View will be available automatically starting August 6. Your gradebook data, settings, and calculations are unaffected.

The following continue to work exactly as they do today:

- All gradebook columns, categories, and overall grade calculations
- Grade schemas and grading settings
- Flexible grading (opens and works the same)
- The List View / Gradable Items (no changes)
- Course-level accommodations
- All assessment types: assignments, tests, forms, journals, discussions
- Download/upload gradebook (now located in Gradebook Settings)
- Anonymous grading workflows
- All existing grades and submission history

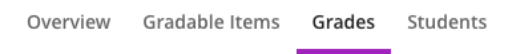
Questions? Contact your Blackboard administrator or your institution's Blackboard team.

Gradebook Grid View launches August 6, 2026 | Available in test/stage July 7, 2026

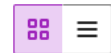
Appendix — Screenshot Library

A reference catalog of every screenshot used in this guide, numbered and grouped by section. Each image is labeled with the section it appears in and whether it shows the Current Gradebook or the New Grid View.

Screenshot 1 · §1 Navigation & Layout · Current — Four tabs: Overview, Gradable Items, Grades, Students



Screenshot 2 · §1 Navigation & Layout · New — Grid View / List View toggle icons



Screenshot 3 · §1 Navigation & Layout · Current — Overview tab (Needs Grading / Needs Posting)

Overview

Gradable Items

Grades

Students

Needs Grading 10

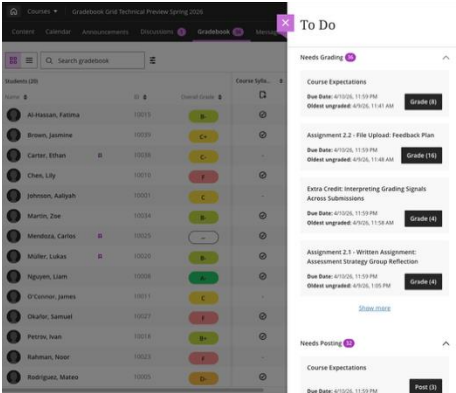
Item	Due Date	Oldest ungraded	
📎 Assignment 2.1 - Written... 4 to grade	4/10/26, 11:59 PM	4/9/26, 1:05 PM	Grade (6)
📎 Assignment 2.2 - File Uploa... 17 to grade	4/10/26, 11:59 PM	4/9/26, 1:06 PM	Grade (17)
📎 Assessment 3.1 - Knowledg... 4 to grade	4/10/26, 11:59 PM	4/13/26, 10:49 AM	Grade (4)
📄 Journal 4.1: Reflecting on... 1 to grade	4/10/26, 11:59 PM	4/13/26, 10:54 AM	Grade (1)
📎 Extra Credit: Interpreting... 3 to grade	4/10/26, 11:59 PM	4/9/26, 12:32 PM	Grade (3)

Needs Posting 1

Students won't see their grades until posted.

Item	Due Date	
📎 Class Introductions 9 to post	4/10/26, 11:59 PM	Post (9)

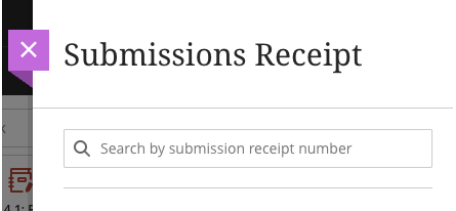
Screenshot 4 · §1 Navigation & Layout · New — To Do panel



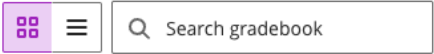
Screenshot 5 · §1 Navigation & Layout · Current — Gradebook search bar, Filter button, and Search Submissions receipt button



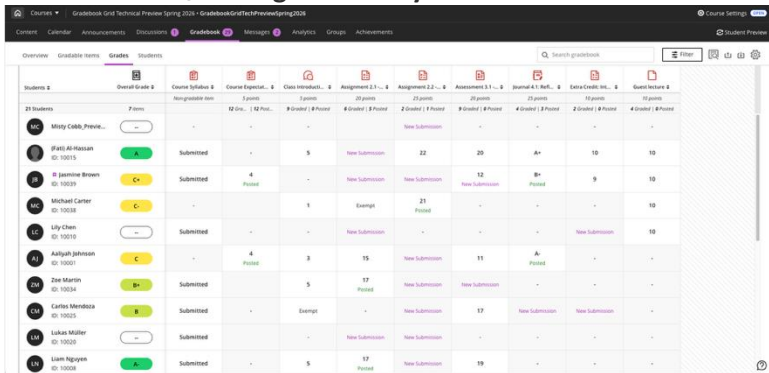
Screenshot 6 · §1 Navigation & Layout · Current — Submission receipt search panel



Screenshot 7 · §1 Navigation & Layout · New — Unified search bar

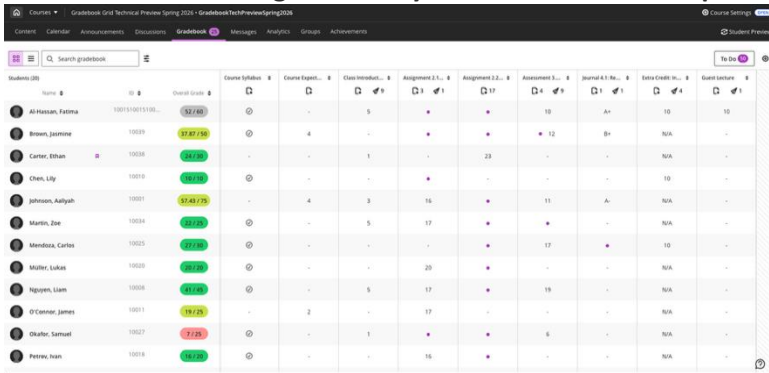


Screenshot 8 · §1 Navigation & Layout · Current — Checkerboard-shaded student rows



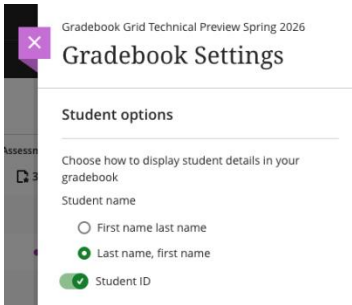
Students	Overall Grade	Course Syllabus	Course Expectations	Class Introduction	Assignment 2.1	Assignment 2.2	Assignment 3.1	Journal 4.1	Extra Credit	Guest Lecture
Misty Cobb, Phineas										
Al-Hassan, Fatma	A	Submitted	5		22	28	A+	10		
Brown, Jasmine	C+	Submitted	4					9		
Carter, Ethan	C-									
Chen, Lily		Submitted								
Johnson, Aaliyah	C		4	5	15		A-			
Martin, Zoe	B+	Submitted		5	17					
Mendoza, Carlos	B	Submitted								
Müller, Lukas		Submitted								
Nguyen, Liam	A-	Submitted		5	17					

Screenshot 9 · §1 Navigation & Layout · New — Zebra-striped student rows



Students	Overall Grade	Course Syllabus	Course Expectations	Class Introduction	Assignment 2.1	Assignment 2.2	Assignment 3.1	Journal 4.1	Extra Credit	Guest Lecture
Al-Hassan, Fatma	52/60			5		10	A+	10		
Brown, Jasmine	57.87/58		4			12	B+	N/A		
Carter, Ethan	52/55			1	23			N/A		
Chen, Lily	55/55									
Johnson, Aaliyah	57.43/75		4	3	16	11	A-	N/A		
Martin, Zoe	52/55			5	17			N/A		
Mendoza, Carlos	57/55					17		10		
Müller, Lukas	55/55				29			N/A		
Nguyen, Liam	57/55			5	17	19		N/A		
O'Connor, James	19/25		2		17			N/A		
Osato, Samuel	77/75			1		6		N/A		
Petrov, Ivan	55/55				16			N/A		

Screenshot 10 · §2 Student Display & Name Options · New — Name order & Student ID options (Gradebook Settings)



Gradebook Grid Technical Preview Spring 2026

Gradebook Settings

Student options

Choose how to display student details in your gradebook

Student name

☐ First name last name

☒ Last name, first name

☒ Student ID

Screenshot 11 · §2 Student ID · Current — displayed beneath the student name, cannot be hidden or sorted

Students ▾		Overall Grade ▾
20 Students		7 items
	Fatima Al-Hassan ID: 10015	B-
	Jasmine Brown ID: 10039	C+

Screenshot 12 · §2 Student ID · New — displayed in its own sortable column

Students (20)		
Name ▾	ID ▾	Overall Grade ▾
 Al-Hassan, Fatima	10015	B-
 Brown, Jasmine	10039	C+

Screenshot 13 and 14 · §3 Gradebook Filter · Current — Filter button that opens in a side panel

Filter

Gradebook Filters

Students

Search by first name or last name

Groups

Select groups

Grable Items

Search gradebook

Assessment Type

☐ Formative

☐ Summative

Categories

☐ No Category

☐ Assignment

☐ Attendance

☐ Discussion

☐ Exam

☐ Form

☐ Homework

☐ Journal

☐ Presentation

☐ Quiz

☐ Test

Cancel

Apply

Screenshot 15 · §3 Gradebook Filter · New — Filter button that opens in a modal

Filters and views

Students

Select students

Groups

Search by group

Category

Select category

Types

Select type

Gradable Items

Search gradebook

Cancel

Apply

Screenshot 16 · §4 Column Headers & Assessment Details · Current — Column drop-down menu

- 

Send Reminder



View Submissions



Download Results



Download Submissions



Download rubric report



Statistics



Delete

Screenshot 17 · §4 Column Headers & Assessment Details · New — Assessment Details panel

Assessment Details

Assignment 2.2 - File Upload: Feedback Plan

Grade (17)

Post all grades

Due date

4/10/26, 11:59 PM (CDT)
Late submissions allowed

Grade

Points | 25 max points
Attempts: Grade latest

Visibility

Visible to students

Category

Assignment

Attempts

1 Allowed

Posting

Manually post

Due Date Accommodations

Rodriguez, Mateo

Time Limit Accommodations

Carter, Ethan

Item Exceptions

None

Item Exemptions

None

?

Delete Item

Screenshot 18 · §4 Column Headers & Assessment Details · Current — Delete column (minimal warning confirmation modal)

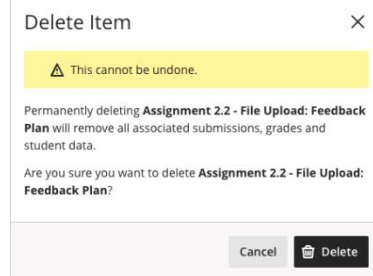
Delete Assignment?

This assignment has submissions. Are you sure you want to permanently delete this assignment, all submissions, and grades?

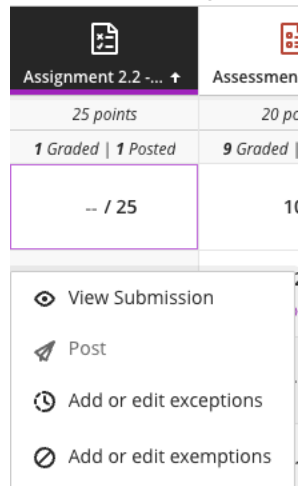
Cancel

Delete

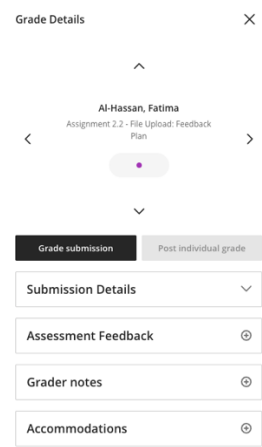
Screenshot 19 · §4 Column Headers & Assessment Details · New — Delete confirmation modal



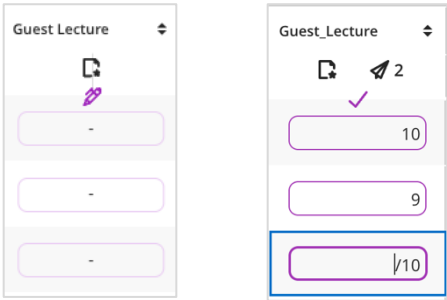
Screenshot 20 · §5 Grade Entry & The Grade Details Panel · Current — Cell drop-down menu



Screenshot 21 · \$5 Grade Entry & The Grade Details Panel · New — Grade Details panel



Screenshot 22 and 23 · \$5 Grade Entry & The Grade Details Panel · New — Column edit mode



Screenshot 24 · \$6 Grade Details Panel · Current — Cell drop-down menu

Overview	Graddable Items	Grades	Students						
Students		Overall Grade	Course Syllabus	Course Expectat...	Class Introducti...	Assignment 2.1	Assignment 2.2	Assessment 3	
28 Students		7 items	Non-gradable item	5 points	5 points	20 points	25 points	20 points	
				12 Graded 12 Posted	9 Graded 8 Posted	6 Graded 5 Posted	1 Graded 1 Posted	9 Graded 8	
Fatima Al-Hassan ID: 10015		B-	Submitted	-	5	New Submission	New Submission	10	
Jasmine Brown ID: 10039		C+	Submitted	4 Posted	-	New Submission	New Submission	12	
Lily Chen ID: 10010		-	Submitted	-	-	New Submission	-	-	
Aaliyah Johnson ID: 10001		C	-	4 Posted	3	15	- / 25	11	
Zoe Martin ID: 10034		B+	Submitted		5	17 Posted			
Carlos Mendoza ID: 10025		B	Submitted	-	Exempt	-		7	
Lukas Müller ID: 10020		-	Submitted		-	New Submission			

Screenshot 25 · §6 Grade Details Panel · New — Grade Details panel (full view)

BB

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Search gradebook

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Students (21)

Name	ID	Overall Grade	Class Introducti...	Assignment 2.1 ...	Assignment 2.2 ...	Assessment
Johnson, Aaliyah	10001	C	3	16		1
Martin, Zoe	10034	B+	5	17		
Mendoza, Carlos	10025	B	-	-		1
Müller, Lukas	10020	A+	-	20		-
Nguyen, Liam	10008	A-	5	17		1
O'Connor, James	10011	C	-	17	-	-
Okafor, Samuel	10027	F	1			6
Petrov, Ivan	10018	B-	-	16		-
Rahman, Noor	10023	F	-	-		6
Rodriguez, Mateo	10005	D-	3			-
Russo, Anthony	10031	F	-			
Stein, Sarah	10030	-	-	-		-
Thompson, Elijah	10003	D-	3	-		-
Washington, Nia	10035	-	-	-		-
Wei, Chen	10009	C-	-	17		

Grade Details

Johnson, Aaliyah

Assignment 2.2 - File Upload: Feedback Plan

New Submission

Grade submission

Post individual grade

Submission Details

Due date

4/10/26, 11:59 PM (CDT)

Submitted

4/27/26, 2:37 PM

Receipt number

8421302941a94d9fbde0314a309ec346

Grade

Points | 25 max points
Attempts: Grade latest

Category

Assignment

Attempts

1 Allowed

Assessment Feedback

Grader Notes

Accommodations

Screenshot 26 · §6 Grade Details Panel · New — Grader notes

Assessment Feedback

Overall Feedback

T

...

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↶

↷

⌕

⌵

Enter your feedback

Cancel

Save

Attempt Feedback

T

...

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↶

↷

⌕

⌵

Enter your feedback

Cancel

Save

Grader Notes

T

...

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↶

↷

⌕

⌵

Enter your feedback

Cancel

Save

Screenshot 27 · §6 Grade Details Panel · New — Post individual grade

Grade Details

✕

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Johnson, Aaliyah

Assessment 3.1 - Knowledge Check:
Assessment & Feedback Concepts

<

>

11

∨

View submission

Post individual grade

Submission Details

∨

Assessment Feedback

⊕

Grader Notes

⊕

Accommodations

⊕

Screenshot 28 · §7 Accommodations, Exceptions & Exemptions · New — Course accommodation surfaced in panel

Accommodations

⊕

ⓘ

Student has a course level time accommodation.

Screenshot 29 · §7 Accommodations, Exceptions & Exemptions · New — Exceptions available across graded items

Accommodations

Exempt Student

Student does not need to submit. Any submissions or grades are excluded from grade calculations.

Add Extension

Due Date

4/10/26

11:59 PM

Access dates

Access from

Make sure your access from date occurs before the assessment due date

mm/dd/yy

Time

Access until

Make sure your access until date occurs after the assessment due date

mm/dd/yy

Time

Attempts allowed

1

Cancel

Save